

JAYPEE UNIVERSITY OF INFORMATION TECHNOLOGY, WAKNAGHAT

TEST -2 EXAMINATION- 2025

B.Tech-I Semester (CSE/IT/ECE/CE/BT/BI)

COURSE CODE (CREDITS): 25B11HS111 (2)

MAX. MARKS: 25

COURSE NAME: ENGLISH

COURSE INSTRUCTORS: Deler Singh

MAX. TIME: 1 Hour 30 Min

Note: (a) All questions are compulsory.

	Question	CO	Marks
Q1	Write a Resume and a Cover Letter for the following job Position: A multinational company in Bangalore is looking for fresh engineering graduates with specializations in various fields for internship positions that may be converted into permanent job offers upon satisfactory performance. Interested candidates may apply for the position within 15 days of the advertisement.	CO 3	10
Q2	How can awareness of Proxemics help prevent misunderstandings and promote a respectful, inclusive work environment? Give suitable examples to support your answer.	CO 5	05
Q3	What type of feedback may result in an uncomfortable situation at the workplace? What are the Dos and Don'ts of giving and receiving feedback at the workplace?	CO 5	05
Q4	Write an essay on how procrastination can prevent students from achieving long-term goals. Include real-life or practical examples to support your answer. Also, suggest strategies to fight procrastination.	CO 3	05